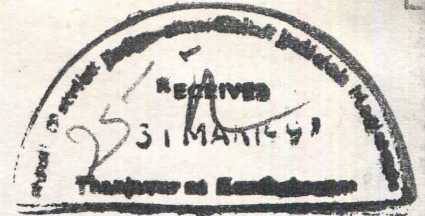


IXE

5-Com
2300
14/12/94

GOVERNMENT OF TAMIL NADU.



ABSTRACT

public Services - Committee of Promotion for Selection of Candidates for promotion to the post which are outside the purview of Tamil Nadu Public Service Commission - Constitution of - Orders issued.

PERSONNEL AND ADMINISTRATIVE REFORMS (S) DEPARTMENT

G.O. Ms. No. 27

Dated: 25-1-1996.

Read:

G.O. Ms. No. 15, Personnel and Administrative Reforms (S) Department, dated 12.1.94.

ORDER:

In the G.O. read above orders were issued to constitute Departmental Promotion Committees for selection of candidates to various posts, appointment to which are made by the methods "recruitment by transfer" from Subordinate Services to State Services and "appointment by Promotion" from one class to another class in the Tamil Nadu General Service and also for certain posts specified in Annexure I-B of the Tamil Nadu Public Service Commission Regulations 1954.

2. The experience gained through the working of the Departmental Promotion Committee constituted for the posts which are under the purview of the Tamil Nadu Public Service Commission has revealed that in this procedure, the cases are finalised quickly in a time bound manner. Therefore, it has been considered that a similar procedure might be evolved for preparation of panels for posts which are outside the purview of the Tamil Nadu Public Service Commission also, to eliminate the delay in processing the cases and to finalise the case as early as possible. The matter was also discussed in the meeting of Secretaries to Government held on 30th June 1995 and it was decided that Departmental Promotion Committee might be constituted to finalise panels for promotion to the posts coming under Group 'A' & 'B' for which the Government is the appointing authority.

3. The Government have carefully examined the matter and decided to constitute "Committee of Promotion" for appointment to the posts which are outside the purview of the Tamil Nadu Public Service Commission. They accordingly order that "Committee of Promotion" be constituted for selection of candidates by promotion to various posts which are outside the purview of the Tamil Nadu Public Service Commission and are classified under 'A' and 'B' Groups, for which the Government is the appointing authority. In respect of posts in other Groups and posts for which the Government is not the appointing authority, the existing procedure for preparation of panel shall continue.

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4. The "Committee of Promotion" constituted in para 3 above shall function on the following lines:-

(1) Composition:

The Composition of the Committee of Promotion shall be as follows:-

- i) Secretary to Government
Administrative Department concerned. - Convener and Member.
- ii) Secretary to Government
Personnel and Administrative Reforms Department or his nominee not below the level of Deputy Secretary to Government - Member.
- iii) Head of the Department concerned. - Member.

(2) Procedure:

- i) Advance action shall be taken to finalise the estimate of vacancy for preparation of panel by the concerned administrative Department of Secretariat in accordance with the service rules and instructions issued in G.O. Ms. No. 388, Personnel and Administrative Reforms (S) Department, dated 18-10-93 and in consultation with the Personnel and Administrative Reforms Department.
- ii) Before placing the proposals for drawal of the panel to the Committee of Promotion, the names of persons to be included in the panel have to be examined in "Sectional Notes" and the remarks of the Personnel and Administrative Reforms Department obtained invariably as to the fitness and suitability of the person to be considered for inclusion in the panel.
- iii) The Convener shall prepare notes and brief particulars about the Officers to be considered for inclusion in the panel in the proforma annexed with this G.O. relating to each department in accordance with the concerned service rules and send a copy to the Personnel and Administrative Reforms Department well in advance and in any case atleast a fortnight before the date of the meeting.
- iv) The Administrative Department of Secretariat concerned with the posts for which the panel is to be drawn shall convene the meeting of the Committee of Promotion.
- v) Original of service records and personal files of the eligible candidates shall be made available at the time of the meeting.