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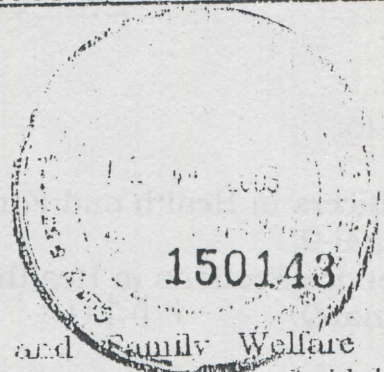
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Health and Family Welfare Department,
Letter No. 49547/A1/2003-2, dated 4-12-2003

From
Tmt. Sheela Rani Chankath, I.A.S.,
Secretary to Government.

To
All Heads of Departments.



(1)

Sir,
Sub: Establishment - Health and Family Welfare Department -
Counselling for transfer and promotion - Guidelines - Further
instruction - Issued.

Ob
11/12/03

- Ref: 1. G.O. Rt.No.2143, Health, dated 8.10.2002.
- 2. Government Letter No.35497/A1/2002-1 Health, dated 18.10.2002.
- 3. Government Letter No.52668/A1/2002-1 Health, dated 23.10.2002.
- 4. Government Letter No.54433/A1/2002-3 Health, dated 12.3.2003.
- 5. Government Letter No.50250/A1/2003-1 Health, dated 27.11.2003.

I am directed to state that in the references cited, the Government have issued detailed guidelines for conducting counselling for transfer and promotion to the personnel working in Health and Family Welfare Department. According to these guidelines no transfer should be effected in between the counselling periods other than those required on administrative grounds based on allegations and charges which should be recorded in writing.

2. In spite of these instructions, proposal for mutual transfer has been received from certain Heads of Department in between the counselling periods. In this connection, I am directed to inform you that requests for mutual transfer should not be allowed in between the counselling periods and that such request should be considered as per regular counselling guidelines only during the counseling period. These instructions should be followed strictly.

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2. Violation of these instructions will be viewed seriously by the Government.

Yours faithfully,

[Signature]
for Secretary to Government

Copy to:

All Officers in Health and Family Welfare Department,
Chennai-9.

All Service Sections in Health and Family Welfare Department,
Chennai-9.