

GOVERNMENT OF TAMIL NADU

ABSTRACT

Tamil Nadu Medical Service - Counselling for transfer - Detailed Guidelines issued.

Health and Family Welfare (A1) Department  
G.O.(D) No.508 Dated: 10.4.2002

G.O.letter (Ms) No.225/C1/2001, Heath, dated 23.8.2001.

\*\*\*\*\*

ORDER:-

In the Government Order read above, guidelines were issued for effecting transfer of personnel in all the posts in the Health and Family Welfare Department for which one unit system is in vogue.

2. It is now considered necessary to issue clarification so as to ensure successful implementation of the Counselling System in this Department. The Government accordingly direct that the procedure laid down in the Annexure to this order be followed strictly while effecting general transfer of all Medical Personnel / ~~Paragraph~~ Medical Personnel other than Ministerial staff working in Health and Family Welfare Department under the newly introduced Counselling system. Any violation of the guidelines will be viewed seriously and disciplinary action will be initiated against the persons, responsible for the lapses. The Government further direct that any Government servant adopting unfair means for transfer will be liable for punitive action.

(BY ORDER OF THE GOVERNOR)


SYED MUNIR HODA  
SECRETARY TO GOVERNMENT.

- To
- The Director of Public Health and Preventive Medicine, Chennai - 6.
- The Director of Medical and Rural Health Services, Chennai - 6.
- The Director of Medical Education, Chennai - 10.
- The Director of Drugs Control, Chennai - 6.
- The Director of State Health Transport Department, Chennai - 32.
- The Director of Family Welfare, Chennai - 6.
- All service sections in Health and Family Welfare Department (B, C, K, I, M, N, P, AA, AB)
- All Officers in the Health and Family Welfare Department.
- Special Personal Assistant to Minister for Health, Chennai - 9.
- Personal Assistant to Minister for Health, Chennai - 5.
- Copy to: The President, Tamil Nadu Government Doctors' Association, 19, Doctors Colony, Jagir Reddy patti, Steel Plant Road, Salem-30.

// Forwarded/by order//

Sd/-  
SECTION OFFICER.

/ true copy/

  
for Director of Public Health and Preventive Medicine, Chennai-6.



ANNEXURE

(i) The following details relating to the transfer applications should be displayed on the Notice board of the concerned Directorate:-

- a) Details regarding the vacant posts to be filled up.
- b) Details of the personnel including name, present place of working who have requested for transfer, and their choice of places.
- c) Guidelines for transfers.

The transfer application shall be registered assigning Sl.No. in the order of date of receipt of application and the acknowledgement with Register No. should be provided to the applicants.

(ii) Transfer shall be considered for the following two categories only:-

- a) retirement vacancy  
(or)  
~~newly created posts~~  
(or)  
vacancy due to administrative reason  
(or)  
Death of personnel.

b) Due to promotion.

(iii) If the request for transfer is from more than one person for a particular place, preference may be given in the following order:-

a. Husband and wife working in the State Government / Central Government / Public Sector Undertakings requested transfer for the place of spouse.

b. Wife of serving personnel in the Defence services.

c. More than 50% Physical disability with Medical Certificate duly certified by Competent authority.

d. Women

e. If more than one person have requested for transfer in the above order of preference, their seniority in the place where they are working may be taken into consideration.



2

f. For the remaining persons, preference may be given in the order of their seniority in the present station, where they are working.

g. Mutual transfer.

(iv) Transfer Method:-

The list of names of the applicants requested transfer shall be prepared in the order of preference detailed in paragraph (iii) above. Accordingly, Counselling, will be conducted at Coimbatore, Trichy, Chennai and Madurai. The candidates shall be provided with the list of vacancies and transfer will be given according to their choice if vacancy exists. The resultant vacancy has also to be included in the vacancy list. Transfer may be accorded, if they want the places other than the choices in their application, if vacancy exists. The details of the basis on which the transfer order has been effected to the individual shall be notified in the notice board of the Counselling centers.


(v) Orders should be given at the Counselling centers itself for the posts to which the Directors are competent. In respect of other posts proposal may be sent to Government after conducting counseling with recommendation and all the transfers should be completed within the end of June every year. Candidates shall appear for counseling on their own expenses.

(vi) Transfer shall be effected on the administrative grounds, and on complaints only after conducting a detailed enquiry on the complaints, duly recording the reason in the file.

(vii) The remaining vacancies may be filled up by promotion on counseling in the order of seniority. If the senior is not willing to take up the posts, he should relinquish his right for promotion either temporarily or permanently, and the next eligible person may be promoted and posted in that vacancy.

Sd/-  
SECTION OFFICER.

/True copy/

  
for Director of Public Health and  
Preventive Medicine, Chennai-6.