

Personnel and Administrative
Reforms (S) Department,
Fort St. George,
Chennai-600 009.

Letter No.25165/S/98-3. Dated 19.6.1998.

Handwritten notes:
PPD-1
re 8-11-98
is all concerned

From
Thiru D.Prakash, I.A.S.,
Secretary to Government.

018880

To
All Secretaries to Government
(By Name Cover)(w.e.)
The Secretary, Tamil Nadu Public
Service Commission, Chennai-2(w.e.).

Sir/Madam,

Sub : Guidelines on preparation of
panel for promotion.

- Ref : 1.G.O.Ms.No.368, Personnel and
Administrative Reforms (S)
Department, dated 18.10.93.
- 2.Letter Ms.No.242, Personnel and
Administrative Reforms (S)
Department, dated 20.10.97.
- 3.Letter No.25165/S/98-1, dated
10.6.98.

SERVICE
TAPPAL
25 JUN 1998

The details of how a panel is to be prepared for considering cases of officials for promotion and the impact of pending and ongoing disciplinary cases and punishment have been outlined in the references first and second cited. The impact of censure as well as impact of the currency of an ongoing punishment have been outlined in the letter third cited.

2. For convenience, the broad procedure to be followed in each case as a result of these instructions and clarifications has been summarised in the form of a "flow chart", a copy of which is enclosed for the guidance of your department.

Yours faithfully,

Handwritten signature: V. Ravi

for SECRETARY TO GOVERNMENT.

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Promotions and Disciplinary cases as on Crucial Date & Date of Consideration

