

D.Dis.No.147780/E3/2000/S2

Office of the Director of Public Health & Preventive Medicine, Chennai.6 dt.28.9.2000

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Sub: Personnel - Surrender of Residential Office Assistant in lieu of cash allowance under Tamil Nadu Government Servant allowance scheme 1960 - system of creating the post of Office Assistant for surrender -Discontinued- Orders communicated.

Ref: G.O. s.No.171, P&AR(Per.F)Department dt.30.8.2000.

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A copy of Government letter cited is communicated herewith for information.

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R.Rajasekaran
for Director of Public Health and Preventive Medicine, Chennai.6

To
All Officers of this office.
All section of this office.

/True copy/forwarded/by order/

[Signature]
Superintendent
17/11/00

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Copy of G.O.Ms.No.171 Personnel and Administrative Reforms (F) Department dated 30.8.2000.

Abstract: Personnel - Surrender of Residential Office Assistant in lieu of cash allowance under Tamil Nadu Servants Allowance Scheme 1960 - System of creating the post of Office Assistant for surrender - Discontinued - orders - issued.

Read:-

1. G.O.Ms.No.1813, Public (Services)Department dated 17.11.1968.
2. G.O. s.No.47, Personnel & Administrative Reforms (F)Department dated 9.2.1993.
3. G.O.Ms.No.347 Personnel & Administrative Reforms (F) Department dated 14.11.1995.
4. G.O.Ms.No.84, Personnel and Administrative Reforms (F)Department dated 1.4.1997.
5. G.O.Ms.No.52 Personnel & Administrative Reforms (F) Department dated 22.3.2000.

ORDER:

In the Government Order first read above, the Government have introduced the scheme of surrendering the post of Residential Office Assistants in lieu of cash allowance to the officers, who are

entitled for Residential Office Assistants. Initially, the scheme was optional and the officer can at their option surrender the Office Assistant attached to their residence, in lieu of compensatory allowance of Rs.30/- per mensem. At the time of introduction of the scheme, in the G.O. file read above, guidelines have also been issued in regard to the form to be ~~used~~ used for exercising option, as well as the mode of re-deploying excess Office Assistants due to surrender. The departments are also following the practice of creating Office Assistant posts for the sake of surrendering, as well as claiming compensatory allowance. Now, the scheme of surrendering Residential Office Assistant has been made compulsory for officers up to the level of Deputy Secretaries/ District Revenue Officers. Hence, the need for creating Office Assistant posts in such cases loses its importance and also it creates unnecessary burden on the administration.

2. The Government have therefore, examined the need for continuing the existing practice of creating Office Assistant posts for the sake of surrendering and claiming cash allowance. After detailed examination, it has been decided to allow the Cash allowance in lieu of Residential Office Assistant without creating Office Assistant post to the officers who are eligible for surrender.

3. The Government, therefore, accordingly direct that:-

- i) the existing system of creating Office Assistant posts to the Officers who are entitled for Residential Office Assistant as per the Government Orders 2 to 4 read above shall be discontinued with immediate effect;
- ii) the existing posts of Office Assistant either permanent or temporary, surrendered compulsorily or optionally in lieu of cash allowance shall be abolished.
- iii) whenever new posts of Officers are created, a specific mention shall be made about compulsory cash allowance scheme, as well as the eligibility of Residential Office Assistant to the holders of the said post. While sending proposals for creation of new posts, the Heads of Department/Departments of Secretariat should indicate whether the posts are governed by the scheme of Residential Office Assistant or not;
- (iv) in the cases of creation of posts of the instance of Officers who are entitled to opt for Residential Office Assistant the procedures, ~~to be followed~~ to be followed for creating posts should be followed.

(By Order of the Governor)

S. MUNIR HODA
Secretary to Government.

True copy/

S. Munir Hoda
Superintendent

10-2000