

R.No.126939/E4/92.54

Office of the Director of Public
Health and Preventive Medicine,
Madras.600 006, dt. 9.10.92.

Sub: Office Assistants/Duffadars - change in norms for
appointment increase in work load - compensatory
personal pay ordered - regarding.

Ref: G.O.Ms.No.669 Finance (Pay Cell) Department dt. 24.8.92
communicated in this office R.No.126939/E4/92.54 dt. 23.3.92.
2.Govt. letter No.103665/PC/92-1 Finance (PC) Department
dt. 16.9.92.

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In continuation of this office reference first cited, copy
of Government letter second cited is communicated for informa-
tion and necessary action.

N.Santhanam,
for Director of Public Health and
Preventive Medicine, Madras.6.

To
The Joint Director, Institute of Vector Control & Zoonoses,
Hosur.
The Deputy Director, Institute of Public Health, Poonamallee,
Madras.56.
All Deputy Directors of Health Services
All Assistant Entomologists, Zonal Entomological Teams
The Health Educator, RCAP, Thanjavur
The Public Health Engineer, RCAP, Dindigul and Tirunelveli
~~The Public Health Engineer, Bikaner~~
The Senior Entomologist, Regional Organisation (Insect control),
Coimbatore and Thanjavur.
The Filaria Officers, NFCU, Vellore, Kumbakonam, Chengalpattu,
Chidambaram and Nagercoil and Survey Unit, Salem,
The Government Analyst, Guindy.
The Chief Water Analyst, Guindy and Coimbatore.
The Public Analyst, Food Analysis Lab., Coimbatore, Madurai,
Tirunelveli, Salem, Thanjavur and Palayamcottai.
The Superintendent, Govt. Multipurpose Health Supervisors
(Female) Training School, Madras.5.
The Principal, Health and Family Welfare Training Centre,
Egmore, Salem and Vellore.
All Officers and all sections at Headquarters.

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S.G. Superintendent
S.G. Superintendent

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Copy of Government letter No.103665/PC/92-I dated 16.9.92
Finance (PC) Department, Madras.600 009.

Sub: Office Assistants/Duffadars - change in norms
for appointment - Increase in work load -
compensatory personal pay ordered - classification.

Ref: 1.G.O.Ms.No.669, Finance dated 24.3.92
2>Your letter No.Rc.126939/E4/92.94 dated 3.9.92.

I am to invite your attention to the reference
cited and to state that the personal pay ordered in the G.O.
cited is applicable only to Office Assistants and it is not
applicable to other posts in the Basic Service.

Sd/- xx xx xx
for Under Secretary to Government.

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M. Jayaram
S.G. Superintendent

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Copy of:

Government of Tamil Nadu
Abstract

Office Assistants/Duffadars - Change in norms for appointment -
Increase in work load - Compensatory personal pay - orders issued.

FINANCE (PAY CELL) DEPARTMENT

G.O.Ms.No.669

Dated 24th August, 1992

Langirasa, Avani 9,
Thiruvalluvar Mandu, 2028.

Read:

- i. G.O.Ms.No.666, Finance Department dated 24.8.92
- ii. G.O.Ms.No.667, Finance Department, dated 24.8.92
- iii. G.O.Ms.No.668, Finance Department dated 24.8.92

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ORDER

In the Government Orders read above, the norms for appointment of Office Assistants in Government Offices in Tamil Nadu have been revised. Accordingly, there will be a major change in the strength of Office Assistants, have indicated that their work load would go up and they should be given some compensation. They have also claimed enhanced pay scales on the basis that Process Servers and Animal Husbandry Assistants have moved to higher scales.

2. These issues have been gone into in depth. They have also been discussed with the Office Assistants' Association. The question of pay revision has been gone into in detail. Office Assistants have been given the correct and appropriate Central scale, namely, Rs.750--945. There is no case for any further revision of this scale of pay. It is, therefore, decided that there shall be no change in the basic scale of pay of Office Assistant, namely, Rs.750--945.

3. The claim of Office Assistants that consequent on the change in norms there will be an increase in work load cannot be accepted. It needs to be emphasised that even from the Sixties, the norm was fixed much higher than the existing position to-day. Hence, over the years a large number of additional Office Assistants have been recruited without proper justification. This position has to be necessarily corrected as a matter of fiscal discipline. It is no doubt true that there will be some reduction in the strength of Office Assistants consequently. While not accepting the demand for compensatory allowance, Government have decided that the Office Assistants who are currently in employment as on 1.8.92 shall be given some incentive for better work as Personal Pay as below:-

Ordinary Grade	..	Rs.20 per month
Selection Grade	..	Rs.35 per month
Special Grade	..	Rs.50 per month

In view of the change in norms,
Office Assistants

p.t.o.

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The Personal Pay fixed as on 1.3.92 shall be continued as such even after movement to Selection Grade or Special Grade. This Personal Pay will be absorbed in the fitment procedure evolved as part of the next comprehensive pay revision. The Personal Pay will not be applicable to new entrants in the category of Office Assistants. This Personal Pay is a gesture by the Government as part of the norm rationalisation process. It is not an entitlement.

4. These orders shall also apply to Office Assistants in local bodies and aided educational institutions.

5. These orders will come into effect from 1.3.92.

(By order of the Governor)

N. Narayanan,
Secretary to Government.

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S. G. Superintendent
S.G. Superintendent
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R.No.126939/E4/92.S4

Office of the Director of Public
Health and Preventive Medicine,
Madras.600 006, dt. 28.3.92.

Sub: Office Assistants/Daffadars - change in norms for
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Ref: G.O.Ms.No.669 Finance (Pay Cell) Department dt. 24.3.92

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Copy of G.O. cited is communicated for necessary action.

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for Director of Public Health and
Preventive Medicine, Madras.6.

To

The Joint Director, Institute of Vector Control & Zoonoses, Hosur.
The Deputy Director, Institute of Public Health, Ponnallee,
Madras.56.

All Deputy Directors of Health Services

All Assistant Entomologists, Zonal Entomological Teams

The Health Educator, RCAP, Thanjavur

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The Filaria Officers, NDCU, Vellore, Kumbakonam, Chengalpattu
Chidambaram and Nagercoil and Survey Unit, Salem.

The Government Analyst, Guindy.

The Chief Water Analyst, Guindy and Coimbatore.

The Public Analyst, Food Analysis Lab., Coimbatore, Madurai,
Tirunelveli, Salem, Thanjavur and Palayamcottai.

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S.G. Superintendent
S.G. Superintendent

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