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ABSTRACT

Public Health -Establishment - Cadre strength of office Assistants to the Public Health and Preventive Medicine Department with reference to the revised norms issued, by Government - Fixed - Permission to fill up the vacancies - Accorded - Orders - Issued.

Health and Family Welfare (AB1) Department

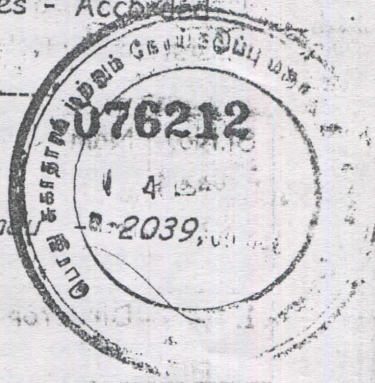
G.O. Ms. No. 208

Dated: 2.7.08

Thiruvalluvar Aani

Aani-18

Read:



Root of DD
to take action
to fill up these posts
Sanctionment as per no
12/7/07

G.O.(Ms) No. 745 Finance (Ze-bag) , dated 22.9.95

From the Director of Public Health and Preventive Medicine letter R. No.69065/E3/2006 dated 4.8.2006, 14.11.2006 and 21.11.07.

ORDER:

The Government in G.O.Ms.No. 745, Finance (Ze-bag) Department, dated 22.9.95, have fixed norms for the Employment of Office Assistant in all the Government offices. As per the Government norms, the total staff strength of Ministerial staff such as Office Managers, Superintendents, Assistants, Accountants, Junior Assistants, Typist and Record Clerks available in the Department should alone be taken into account for the purpose of arriving at the cadre strength of Office Assistants in the ratio of 12:1.

2. The Director of Public Health and Preventive Medicine has furnished the particulars of Ministreial staff as indicated below :-

Sl. No.	Name of posts	Number of posts
1.	Superintendents	298
2.	Assistants	966
3.	Junior Assistants	632

4.	Typists	172
5.	Record Clerk	82
	Total	2150 ✓

As per the norms of 12:1, the total Office Assistants applicable to the staff strength of 2150 is 179 posts of Office Assistants.

3. He has also furnished the following details of Officers available in the Department of Public Health and Preventive Medicine Department and Office Assistants entitled :-

Sl.No.	Name of the post	Number of posts	Number of Office Assistants entitled as per G.O.Ms. No.745, Finance(Ze-bag)Department, dated 22.9.95
1.	Director	1	1
2.	Additional Director	2	2
3.	Joint Director	11	11
4.	Deputy Director	56	56
5.	Personnel Officer	1	1
6.	Financial Adviser	1	1
7.	Government Analyst	1	1
8.	Chief Water Analyst	2	2
9.	Public Analyst	5	5
	Total	80	80

The Director of Public Health and Preventive Medicine has requested to fix the cadre strength of Office Assistants as 272 to the Public Health Department.

4. The Government have examined the proposal of the Director of Public Health and Preventive Medicine in detail. The cadre strength of Office Assistants

has to be fixed taking into account the staff strength of Superintendents, Assistants, Junior Assistants, Typist and Record Clerks only. As per the guidelines prescribed in the G.O, first read above, Directorate of Public Health and Preventive Medicine is entitled for 259 Office Assistants, i.e. 80 Office Assistants to the Officers (i.e. inclusive of officers drawing pay in the pay scale of Rs.10,000-15,200 and above) and 179 Office Assistants to the staff. The total No. of Office Assistants in position has been reported as 153 and therefore 106 vacancies have to be filled up. The Government accordingly fix the cadre strength of Office Assistants to the Public Health and Preventive Medicine Department as 259 and permit the Director of Public Health and Preventive Medicine to fill up the 106 vacant posts of Office Assistants in a phased manner of two years i.e. 53 vacancies in 2008-09 and 53 vacancies in 2009-10. The Government also direct the Director of Public Health and Preventive Medicine to ensure that out of the total 259 posts of office Assistants fixed for the Directorate of Public Health and Preventive Medicine, 47 posts should be held by S.C. candidates and 2 posts should be held by S.T. candidates by following the rule of reservation. The Director of Public Health and Preventive Medicine is instructed to follow the method of appointment by direct recruitment through Employment Exchange as ordered in G.O.(Ms) No. 790, Labour and Employment department dated 5.7.1971 while filling up of the vacant posts of Office Assistants.

5. This order issues with the approval of Staff Committee and concurrence of Finance Department vide its, U.O No. 1635/FS/P/08 dated 8.6.08.

(By Order of the Governor)

V. K. SUBBURAJ,
SECRETARY TO GOVERNMENT

To

✓ The Director of Public Health and Preventive Medicine, Chennai -6.

Copy to

The Finance (Zebag) Department, Chennai -9

The Personnel and Administrative Reforms (F) Department, Chennai -9

The Labour and Employment Department, Chennai -9

The Adi Dravidar and Tribal Welfare Department, Chennai -9

Health and Family Welfare (L) Department, Chennai -9.

SF/SCs

// Forwarded / By order//

[Signature]
Section Officer, 11/7/08

10/7/08