

Copy of:

GOVERNMENT OF TAMIL NADU.

HOME DEPARTMENT,  
CHENNAI - 9.

Dated: 2-1-1997.

LETTER NO. 13679/Courts.V/96-1

From

Thiru M. Manikandamoorthy, D.R.S.,  
Deputy Secretary to Government.

Sir,

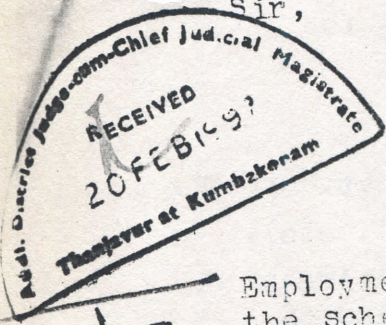
Sub: Public Services - Employment assistance to  
families of deceased Government servants -  
Procedure for appointment on compassionate  
grounds - Instructions - Issue of.

.oOo.

You are aware that in G.O.Ms.No.225, Labour and  
Employment Department, Dt. 15.2.1972, the Government introduced  
the scheme for providing employment assistance to the dependents  
of the Government Servants who die in harness, leaving their  
families in indigent circumstances. Such a dependent shall be  
appointed in relaxation of the general procedure of recruitment  
through the Employment Exchanges and the rule of reservation.  
The appointment will be on a regular basis in respect of posts  
falling outside the purview of the Tamil Nadu Public Service  
Commission. In respect of common categories of posts like, &  
Junior Assistant, Assistant, Typist and Steno-typists which  
fall within the purview of the Tamil Nadu Public Service  
Commission the appointing authorities have been empowered to  
make temporary appointments in the first instance, if all the  
conditions are satisfied and then send necessary proposals to  
Government in the administrative Department through the  
Heads of Departments concerned for obtaining the concurrence  
of the Tamil Nadu Public Service Commission for regular  
appointment. It is noticed that the proposals for regular  
appointment of the individuals who were appointed on  
compassionate grounds on temporary basis under Tamil Nadu  
Judicial Ministerial Service, are being received not in a  
complete shape and even in some cases the instructions issued  
by the Government then and there have not been followed by the  
appointing authorities and in turn it involves protracted  
correspondence and unnecessary delay in finalising the  
cases. To avoid such unnecessary correspondence and also delay,  
a check memo has been prepared for processing the cases, and  
to forward them to Government in full shape. A copy of the  
check memo is enclosed for guidance. If need be, modification can  
be made to the check memo to suit the need. It may be ensured  
that before sending proposals to Government in cases of  
appointment on compassionate grounds for regular appointment,  
all the requirements in the check memo are fulfilled.

Yours faithfully,  
Sd/- M. Ramadas,

for Deputy Secretary to Government.



11/97

Details for appointment on compassionate grounds in Judicial  
Department.

1. Name of the dependent applying for appointment on compassionate grounds.
2. Name of the post for which applied.
3. Name of deceased Government servant and designation.
4. Whether the deceased Government servant held the post regularly (Probationer or approved probationary or Full Member).
5. Date of death of the Government servant.
6. Date of submission of application by the dependent for appointment on compassionate grounds.
7. Whether the application was submitted within the stipulated time.
8. Relationship of the applicant with the deceased Govt. Servant.
9. Community of the Applicant (OC, BC, M.BC., ST., S.C. etc).
10. Date of birth of the applicant and the age at the time of death of the Government servant and also at the time of initial appointment on compassionate grounds.
11. Whether the age relaxation is required, (If so, under what Rules T.N.S.S.S. or T.N.J.M.S. or T.N.M.S.S. or T.N.H.S.).
12. Educational qualification of the applicant.
13. Whether the applicant satisfies the educational qualification for the post.
14. Whether the post is within the purview of the T.N.P.S.C.
15. Whether the applicant is qualified for the post applied for.
16. Date of joining in the temporary appointment on compassionate grounds.
17. Details of all the family members of the deceased Government Servant, (Name, age with marital status, educational qualification, employment, if any).
18. Whether No. C. has been obtained from each of the family members of the deceased Government servant duly countersigned by the competent authority.
19. Monthly income by way of family pension.
20. Certificate regarding the other source of income (including movable and immovable Assets, if any, only countersigned by the competent authority).
21. Whether the family is in indigent circumstances.
22. Whether any other dependent in the family of the deceased Government servant is already ~~employed~~ employed to a post, and if so, whether he is living with the family of the deceased Government servant.



C H E C K M E M O .

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File No.	Sl. No.	Check list for compassionate appointment.	Remarks.
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- ✓ 1. Name of the Applicant.
- ✓ 2. Date of application (i.e. within the stipulated time period.)
- ✓ 3. Relationship with marital status.
- ✓ 4. Age at the time of death of the Government Servant.
- ✓ 5. (a) Post held by the deceased Government servant and the details of Office where he had served.
- ✓ (b) Service is on regular basis or temporary.
- ✓ (c) Date of retirement.
- ✓ (d) Date of death (or) Medical invalidation.

6. Details of family:

Name	Relationship	Age	Marital Status	Qualifi- cation.	Employment details.
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- ✓ 7. Monthly income by pension :  
     From movable assets. :  
     From immovable assets. :  
     If any member is already employed, the day of appointment. :  
     If any member is married living jointly or separately. :
- ✓ 8. i) Nomination made by the wife/ husband of the deceased Government servant.
- ii) Certificate relating to Educational Qualification :
- iii) Declaration made by the applicant as per G.O. Ms.No.29, Employment Services Dept., Dt. 7.3.88. :
- ✓ iv) Death Certificate of the deceased Government Servant.
- ✓ v) Legal heir certificate issued by the Tahsildar.

vi) Income Certificate issued by the Tahsildar, covering both the moveable and immovable property owned by the family with a specific remarks regarding the indigent nature of the family :

vii) No objection certificate from other members of the family (sons /unmarried daughters / spouse). :

9. i) Qualification possessed :  
ii) Qualification prescribed for the post :

10. Age as on date of proposal :

Age prescribed for the post as per rules. :

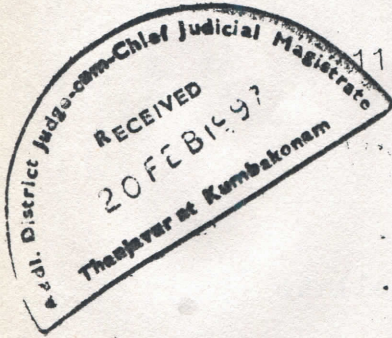
Relaxation involved or not :

If so, the rule requires to be relaxed :

11. Any other rules require to be relaxed :

Sd/- M. Manikandanmorthy,  
Deputy Secretary to Government.

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(R.O.C.No.53-A/97/C4)

P. DIS.No. 7/1997.

Copy communicated for strict adherence. The receipt of this letter and the enclosures are required to be acknowledged.

HIGH COURT, MADRAS.

DATED: 9-1-1997.

*KR Subramanya Rao*  
Sub Assistant Registrar (A/c)  
9/1/97

To

1. All the District Judges.
2. All the Adl. District Judge, cum-Chief Judicial Magistrates.
3. All Law Officers including the Administrator-General and Official Trustee and the Official Assignee, Madras.
4. The Presiding Officers of Labour Courts at Madras, Madurai, Coimbatore, Tiruchirappalli, Tirunelveli, Salem, Vellore & Cuddalore.
5. The Presiding Officers of City Courts, Madras.
6. The District Judge, Private Colleges Appellate Tribunal, Madras.
7. The Industrial Tribunal, Madras.
8. The State Transport Appellate Tribunal, Madras.
9. The Chairman and Judicial Member, Sales Tax Appellate Tribunal, Madras.
10. The Judicial Members, Sales Tax Appellate Tribunal, (Adl. Bench), Coimbatore and Madurai.
11. The Presiding Officer, Special Court for Essential Commodities Act, Madras, Coimbatore, Salem, Madurai, Thanjavur and Pudukkottai.
12. The Presiding Judge, Designated Court under TADA Act, Poonamallee.

Copy to:

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3. The Record Keeper, A.D. Records, -do-
4. The Senior Accounts Officer, High Court, Madras.

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Krm/9.1.