

GOVERNMENT OF TAMILNADU

ABSTRACT

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PUBLIC HEALTH - Directorate of Public Health and Preventive Medicine, Madras - Reorganisation of - Orders - Issued.

HEALTH AND FAMILY WELFARE DEPARTMENT

G.O. Ms. No. 436

Dated 25th March 1980

Read:

From the Director of Public Health and Preventive Medicine, Lr.No.14104/E1/PH/79 dt. 3.5.79.

From the Director of Public Health and Preventive Medicine, Lr.No.150434/78/BI dt. 31.7.79.

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ORDER

At present the Director of Public Health and Preventive Medicine is in overall charge of the Public Health Administration in the State. At the Headquarters Level, he is assisted by one Joint Director (Malaria) and 7 Assistant Directors, one Joint State Drugs Controller and One State Health Transport Officer, One Chief Accounts Officer and One Administrative Officer. In the periphery, the Director of Public Health and Preventive Medicine is assisted by 5 Zonal Officers (Malaria) in the Grade of Assistant Director of Public Health and Preventive Medicine, 15 District Health Officers and Assistant District Health Officers and Medical Officers of Primary Health Centres in addition there are Municipal Health Officers posted to selected Municipal areas. For the effective and purposeful implementation of various Health Scheme and to derive the desired objective, and the Primary Health Centres to be given competent supervision at periodical intervals, the Director of Public Health has submitted proposals for reorganising the entire Public Health Directorate. He has also stated that it will ensure adequate supervision for the implementation of the Health Schemes through the Primary Health Centres. The Government have examined his proposals and they accordingly issue the following orders.

2. The Government have decided to delimit the entire state into 7 Regions. The existing 5 Zonal Officers

(Malaria) (1) Tirunelveli (2) Cuddalore (3) Thanjavur (4) Salem (5) Coimbatore will be redesignated as Regional Assistant Directors of Public Health. Two posts of Assistant Directors from the Headquarters will be diverted and designated as Regional Assistant Directors of Public Health to make up 7 Offices of Regional Assistant Directors in all. The names of the seven Regions are mentioned in Annexure I to this order. Each region will be incharge of a Regional Assistant Director of Public Health.

3. There will be 29 Health Unit Districts in the State. The Existing 15 District Health Offices will be renamed as Offices of Health Unit Districts and 14 more offices of Health Unit Districts will be created to make up 29 Health Unit Districts. Each Health Unit District will be incharge of a District Health Officer. The Director of Public Health and Preventive Medicine will work out the details of the Health Unit District set up and redistribute the 383 Primary Health Centres among them. A report on the jurisdiction of each of the Health Unit Districts should be sent to the Government.

4. The Government sanction the diversion of 2 posts of Assistant Directors from the Headquarters from the existing strength of 7 Assistant Directors to the regions to make 7 offices of the Regional Assistant Directors mentioned in para two above. The Government also sanction the ~~creation~~ creation of 14 offices of the Health Unit District mentioned in para 3 above to have the reorganisation complete in the Regional set up.

5. The Government also sanction temporarily the creation the following posts on the scale of pay and allowances noted against each from the date of appointment for a period of one year for the 7 Regional Assistant Directors' Offices.

1. Statiscian .. 7 posts Rs.750-50-1350 and usual allowances

2. Superintendent 7 posts Rs.525-25-675-30-855-35-925 and usual allowances

6. The Government also sanction a non-recurring expenditure of Rs.66,000 (Rupees sixty six thousand towards the cost of furniture to the newly created 2 Regional Assistant

Directors Offices and 14 New Health Unit Districts. Sanction is also accorded to incur an expenditure of Rs. 2.92 lakh per annum (Rupees two lakhs and ninety two thousands) (recurring) towards the Rent, Rate, Taxes to the Regional Offices and to the Health Unit Districts. The break up details of both recurring and non-recurring items of expenditure are furnished in the Annexure-II to this order.

7. The Reorganisation at the Regional level and the District level and the functions of Regional Assistant Directors and that of the District Health Offices will be as follows:-

The Regional Assistant Director will be incharge of a Regional Assistant Director's Office. He will co-ordinate the work of the different Health Unit Districts, guide and supervise the implementation of various health programmes, conduct reviews at Divisional level of the progress of the programmes and take such measures as may be necessary to rectify defects. He will be responsible for the micro-level planning for the effective implementation of the State Health Policy and Health Programmes. He will exercise administrative Control over the Food Analysis Laboratory and State Health Transport Organisation under the respective regions and also exercise Administrative and Technical control over the District Health Officers and Municipal Health Officers in the Region and will be responsible for the proper implementation of the Public Health Programmes and proper functioning of the Primary Health Centres. In regard to financial matters, the powers now exercised by Assistant Directors in the Headquarters will be exercised by the Regional Assistant Directors. The details of the administrative as well as financial powers of the Regional Assistant Directors are mentioned in the Annexure IV and VI to this order.

8. There will be a District Health Officer incharge of each of the 29 Health Unit Districts. The District Health Officer will be responsible for the implementation of the Public Health Programmes in their respective jurisdictions. He will be the Head of Offices

and will exercise the powers of the District Health Officers ~~and will~~ of the Revenue District hitherto exercised. He will supervise the Public Health Works, in the Municipalities having no Municipal Health Officers. The details of the administrative as well as financial powers of the District Health Officers are mentioned in the Annexure V and VII to this order.

9. The Director of Public Health and Preventive Medicine is requested to submit necessary draft amendments to the Tamil Nadu Services Manuals and Financial Code.

10. The pattern of staff in the Regional Offices and the Health Unit Districts after taking into account the present strength in the Offices of the District Health Officers and also the additional staff sanctioned in para (5) above will be as indicated in the Annexure III to this order.

11. The expenditure on the existing 5 Regional Offices (Cuddalore, Tirunelveli, Salem, Coimbatore, Tiruchirapally) under the Modified National Malaria Eradication Programme will be debited to "282.A. Public Health and Sanitation-AB-Prevention and control of Diseases - Schemes in the Five Year Plan - III - Centrally sponsored - SA - Malaria Control - Headquarters (DPC 282A - ABBA-0007)

12. The expenditure in regard to the creation of two new offices of Regional Assistant Directors, the employment of staff to the office of the Regional Assistant Director and the expenditure sanctioned in para 6 above will be debited to "282.A. Public Health and Sanitation-AA-Direction and Administration Schemes in the Five Year Plan - II State Plan JB - Mofussil Administration (DPC 282A AAJB 0005).

13. This order issues with the concurrence of Finance Department vide its U.O.No.33805/H & FW/80.1 dt. 20.3.80.

(BY ORDER OF THE GOVERNOR)

SD/- P. MURARI

COMMISSIONER & SECRETARY TO GOVT.

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ANNEXURE I

DISTRICTS

DISTRICTS

TO THE DISTRICTS

- | | | |
|----|-----------------|--|
| 1. | Vellore | Chengalpattu & North Arcot Districts |
| 2. | Guddalore | South Arcot & Thanjavur Districts |
| 3. | Tiruchirappally | Tiruchirappally & Pudukottai Districts |
| 4. | Madurai | Madurai & Ramanathapuram Districts |
| 5. | Tirunelveli | Tirunelveli & Kanyakumari Districts |
| 6. | Salem | Salem & Dharmapuri District |
| 7. | Coimbatore | Coimbatore & Changanassery Periyar and Nilgiris District. |

ANNEXURE II

REGIONAL SET UP

NON RECURRING

RECURRING

(Rs. IN LAKHS)

Rent, Rates and Taxes and other expenses including maintenance of motor vehicle at Rs.15,000 per annum for each new office at Madurai and Vellore.	..	0.30
Cost of furniture at Rs.5,000 each Region, Madurai and Vellore	0.10	..
Other charges at Rs.5,000 per annum Madurai and Vellore	..	0.10
<u>District set up</u>		
Rent, Rates and Taxes for new Offices at Rs.500 each new 14 Health Unit Districts per mensem	..	0.84
Cost of fuel and maintenance of vehicle at Rs.10,000 per annum for new 14 Health Unit Districts	..	1.40
Cost of additional furniture at Rs.4,000 each new 14 Health Unit Districts	0.56	..
Office expenses at Rs.2,000 per annum for each new 14 Health Unit Districts per annum ..		0.28

	0.66	2.92

(2)

ANNEXURE III
REGIONAL SET UP

Regional Assistant Director of Public Health	
Public Health Nurse	3 for Coimbatore Region and 2 each for the other Regions
Technical Gazetted Personal Assistant (Care feeding Programme)	2 each for the 7 Regional Offices
Malaria Officer	3 for Coimbatore and 2 for other 6 Regions
Statistical Officers (to be created)	1 for each Region
Statistical Assistant	3 for Coimbatore Region 2 for for the other 6 Regions
Service Engineers	2
Mechanic Grade I	2
Mechanic Grade II	2
Electrician	2
Helpers	2
Superintendent	1 (for each Region to be created)
Accountant	<u>2</u>
Assistant	5 for Coimbatore Region 4 each for bigger Regions and 3 each for the other 4 Regions.
Junior Assistants	11 for Coimbatore Region and 7 each for the other 6 Regions.
Typist	3 (including one Steno- Typist)
Record Clerk	1 (to be provided by promoting the eligible LGCS)
L.G.G.S.	7
Drivers	5 for Coimbatore Region // & 4 each for the other 6 Regions.

DISTRICT SET UP

District Health Officer	1
Assistant Malaria Officers	2 each for the 3 problem Health Unit Districts 1 for each for the other 26 Health Unit Districts
Assistant	1
Junior Assistant (including Store-keeper)	4
Typist	1
Drivers	5 each for the 3 problem units 4 each for the remaining 26 units
Record Clerk	1 (to be absorbed from among the qualified L.G.G.S.)
L.G.G.S.	5
Van Cleaners (L.G.G.S.)	1

ANNEXURE IV

ADMINISTRATIVE POWERS OF THE REGIONAL ASSISTANT DIRECTORS

I. 1. Appointments, Regularisation, Declaration of Probation, sanctioning leave, increments and Transfer and postings and imposing a minor penal of the following staff within the region.

- a. Health Inspector
- b. Selection Grade Health Inspector
- c. Health Visitors/Selection Grade Health Visitors
- d. Public Health Nurse (Sanction of leave and increment only)
- e. Entomological Assistants
- f. Assistants and Accountants in Ministerial Service
- g. Junior Assistants, Record Clerks, Peons and Drivers and other staff working in the Regional Office
- h. Sanitary Inspectors in the Municipalities located in the Region.
- i. Municipal Statistical Assistant
- j. Staff in the Mobile Repair team
- k. Transfer of staff in any category from one Health Unit District to another within the Region.

II. Appellate authority for all the staff under District Health Officers, in all disciplinary cases.

ANNEXURE V

ADMINISTRATIVE POWERS OF THE DISTRICT HEALTH OFFICERS

I. Appointment, Regularisation of Services, sanction of leave increment, Declaration of probation transfers and postings and imposing minor punishment.

1. Junior Assistants
2. Basic Health Inspector (qualified)
3. Basic Health Inspector (Unqualified)
4. Basic Health Worker
5. Surveillance Worker/Surveillance Inspector
6. Health Assistants
7. Vaccinator under Small Pox Eradication Programme
8. Field Workers under Malaria/Cholera Scheme
9. Staff under guinea worm Eradication Programme
10. Store Keeper
11. Pharmacist
12. House Keeper
13. Mason
14. Mason cum-Maistry
15. Auxiliary Nurse Midwife
16. Plaque overseer
17. Maternity Assistant
18. Malaria Maistry
19. Ayah
20. Cook-cum-Waterman
21. Cook
22. Record Clerks and L.G.G.S.
23. Drivers
24. Male Nursing Assistant/Male Nursing Orderly/
Female Nursing orderly.

(11)

ANNEXURE VI

FINANCIAL POWERS FOR REGIONAL ASSISTANT DIRECTORS

S.No. Items Assistant Director of Public Health
1 2 3

1. Apparatus, instruments, chemicals machinery and the like including spare parts and accessories and repairs thereto Rs.10,000/- p.a.

2. Renting of private buildings Rs. 200/- p.m.

3. Original Works and Maintenance of buildings including repairs Rs. 5,000/- p.a.

4. Reparis to vehicles over 8 years Rs. 1,500/- p.a.

ANNEXURE VII

FINANCIAL POWERS FOR DISTRICT HEALTH OFFICERS

S.No. 1	Items 2	District Health Officers 3
1.	Renting of private buildings	Rs. 30/- p.m.
2.	Original Works and Maintenance of Buildings including repairs	Rs.1,000/- p.a.
3.	Repairs to vehicles over 8 years	Rs.1,500/- p.a.
4.	Local purchase of linen and drugs	Rs.2,000/- p.a.
5.	Temporary advances for specific purposes for all items such as freight, transportation, incidental charges, Registrations, cost of petrol, Diesel etc.	Rs.2,000/- p. a.

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